

TDS / TCS UNDER INCOME TAX ACT



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T H R E E D E E S Y S T E M

- ☑ Deduct ➡ AS PER PROVISIONS OF Ch. XVII-B / BB
- ☑ Deposit ➡ WITHIN DUE DATES
- ☑ Declare ➡ BY FILING TDS STATEMENTS

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- ❑ *Introduction to TDS*
- ❑ *Compliance Provisions*
- ❑ *Important Payments covered under the scheme of TDS.*
- ❑ *Details of TDS Return filing*
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- ❑ *Practical Hints*

TDS – INTRODUCTION

- Chapter XVII-B deals with the law and procedures
- Enlargement of Scope every year
- More thrust on TDS provisions
 - a) Government getting more revenue
 - b) More number of assesses are covered
 - c) Government has minimum of expenses
- Government forgot basic fact that the deductor is acting as agent of govt. and deserves to be treated reasonably and fairly.
- CA & Article Students needs to have the basic knowledge and Regular update for changes

STEPS FOR TDS

Obtain TAN



Tax deduction from
liable payments



Deposit TDS
(Challan 281)



Filing quarterly
statements on time



Issue of TDS Certificate

FOLLOW THE PROCEDURE TO AVOID



PAYER TO OBTAIN TAN

- Every deductor is required to obtain number called TAN (Tax Deduction and Collection Account Number) which is a ten digit alpha numeric number.
- Deductor should obtain TAN by making an application for the allotment of TAN in Form 49B.
- Application should be made with in ONE month from the end of the month in which tax is deducted at source (**Section 203A and Rule 114A**).

TAN No - **NGP002911G**

4 Alphabets 5 Numbers 1 Alphabet

PAYER TO OBTAIN TAN

- However, it is advisable to obtain the number before due date or with start of entity.
- TAN should be quoted on all documents as may be prescribed by the Governments like TDS statement, TDS Certificate, TDS Challan etc.
- The Central Govt. can notify person who are not required to obtain TAN (mainly for one time transaction)
- If no application for TAN is made within stipulated period penalty of Rs. 10,000/- can be imposed (**Section 272BB**).

PAYER TO DEDUCT TAX

- Section 196 – No TDS if payee is (i) Govt. or (ii) RBI or (iii) Corporation exempt from Income-Tax or (iv) Mutual Fund specified u/s 10(23D)
- Payer to confirm all requirements like payer, payee, nature of payment, exemption limit etc before TDS
- Payment liable for deduction only under one section
- No TDS on GST / Service tax charged separately in Bill from all kind of payments
- TDS on Salary – Annual Circular by CBDT.
- Rule 26 – Rate of exchange for TDS on income payable in foreign currency – Telegraphic Transfer Buying Rate by SBI.

PAYER TO DEDUCT TAX

- Section 40(a)(i) / (iii) - Payment made outside India or to a non-resident within India – non allowablility of expenses
(Last date for payment is Income Tax return filing due date u/s 139(1))
- Section 40(a)(ia) - Payment made to resident and effect of non-deduction or non payment in time
(Last date for payment is Income Tax return filing due date u/s 139(1))
(30% of sum paid is disallowed for default)

PAYER TO PAY TAX

- Payment of TDS by challan No ITNS 281 (For section 194IA – challan in Form no 800)
- Challan to pay with interest if payment made after due date
- Pay different challan for different head. (However, now tdscpc who process TDS statement allows credit for TDS irrespective of section or year.)
- Section 288B – Rounding off to the nearest multiple of Rs. 1/-
- Section 276B – Prosecution for Non payment of TDS (not be less than 3 months but which may extend to 7 years & fine)

DATES FOR PAYMENT OF TDS

Deductor	For MARCH	For April to February
Government – If payment is made without production of challan	On the same day	On the same day.
Government – If payment is made with challan	On or before 7 th of next month.	On or before 7 th of next month.
Other than Government	On or before 30 th April	On or before 7 th of next month
Special Cases	30 th April	Quarterly payment on or before 7 th of the month succeeding quarter

PAYER TO FILE FORMS / STATEMENT

- Section 197A – Declaration in Form No 15G / 15H
Declaration received in Form No. 15G / 15H should be uploaded within 15 days from the end of the quarter in which such declaration is received.
- Section 200(3) – Quarterly statements
- Section 271H – Penalty for default in quarterly statement (from 01.07.2012)
- Section 234E – Late filing fees of Rs. 200/- per day (from 01.07.2012)

PROVISIONS FOR FILING QUARTERLY STATEMENTS

FORM NO.	QUARTERLY STATEMENT PARTICULARS
24Q	TDS from Salaries
26Q	TDS from payment to Residents other than salaries
27Q	TDS from payment to Non Resident

Quarter Ending On	Due date for filling of Form 24Q, 26Q & 27Q (From 01/06/2016 onwards)
30 th June	31 st July
30 th September	31 st October
31 st December	31 st January
31 st March	31 st May

PAYER TO ISSUE TDS CERTIFICATE

- TDS Certificates – Form 16 (Salary) & 16A (Other than Salary)
- Certificate issued by downloading from tdscpc site containing unique number is only valid. (Form 16 – part A only)
- Issue of TDS certificate mandatory even if tax is borne by the payer [Circular 785 dt 24/11/99]
- Section 272A(2)(g) – Penalty for default in issue of TDS certificate – Rs. 100/- per day.

ISSUE OF TDS CERTIFICATE (Sec. 203)

Form No.	Certificate For	Periodicity	Due Date of Issue (From 01/06/2016 onwards)
16	For Salary	Annual	15 th June of following financial year
16A	Other Than Salary	Quarterly	Within 15 days from due date of furnishing the TDS statement under Rule 31A i.e. 15 th August, 15 th November, 15 th February & 15 th June.

GENERAL INFORMATION FOR PAYER / DEDUCTOR

- Section 195A – Grossing Up
Prof. fees payable – 100000/- (net)
TDS Rate – 10 %
Gross Amount – $100000 \times 100 / 90 = 1,11,111/-$
TDS to pay – 11,111/-
- Refund of excess tax deducted and paid –
Various CBDT circulars for payment to
Resident as well as Non-resident.
- For claim of Refund of excess TDS paid -
Form 26B to file electronically under digital
signature.

GENERAL INFORMATION FOR PAYEE / RECIPIENT

- Section 191 – Direct Payment.
- Section 197 – Certificate for deduction at lower rate.
- Section 197A – Declaration for no TDS.
- Section 198 – Tax deducted is income received.
- Section 199 along with Rule 37BA – Credit for tax deducted.
- Section 277 – False statement / declaration
- Section 139A(5A) – Intimation of PAN

REQUIREMENT TO FURNISH PAN (Sec. 206AA)

- Failing to furnish PAN to deductor shall attract TDS deduction at the higher of the following rates :-
 - At the rate specified in the relevant provision of this Act;
Or
 - At the rate or rates in force; Or
 - At the rate of 20%.
- The declaration u/s 197A for no TDS shall not be valid without PAN
- Certificate for Lower or Nil TDS u/s 197 shall not be granted by IT Department without PAN.
- Where PAN provided to deductor is invalid or does not belong to deductee, it shall be deemed that deductee has not furnished his PAN.

PENAL PROVISIONS

Default / Failure	Under section	Nature of demand	Quantum of Demand/Penalty
Failure to deduct Tax at source	201 (1)	Tax demand	Equal to Tax amount deductible but not deducted
	201(1A)	Interest	@ 1 % p.m or part of month on tax deductible
	271 C	Penalty	Equal to Tax amount deductible but not deducted
Failure to deposit TDS	201(1)	Tax demand	Equal to Tax amount not Deposited
	201(1A)	Interest	@ 1.5 % p.m or part of month of tax not deposited
	276B	Prosecution	Rigorous imprisonment for a term which shall not be less than 3 months but can Extend up to 7 years with fine.

Failure to Pay tax	221	Penalty	Maximum penalty up to TDS Amount.
Failure to mention PAN of the deductee in the TDS statement and certificates	272B	Penalty	Rs. 10,000/-
Failure to apply for TAN u/s 203A	272BB	Penalty	Rs. 10,000/-
Failure to deliver copy of declaration u/s 197A	272A(2)(f)	Penalty	Rs. 100 per day during which the default continues subject to maximum of TDS amount
Failure to issue TDS certificate u/s 203 or 206C	272A(2)(g)	Penalty	Rs. 100 per day during which the default continues subject to maximum of TDS amount
Failure to furnish prescribed statement u/s 200 (3)	272A(2)(k)	Penalty	Rs. 100 per day during which the default continues subject to maximum of TDS amount

Failure to furnish quarterly Returns as prescribed in section 206A(1)	272A(2)(l)	Penalty	Penalty of Rs. 100/- per day during which the default continues.
False statement in verification	277	Penalty	Prosecution – a) If tax evaded exceed 25 Lac - with rigorous imprisonment for a minimum term of 6 months & maximum up to 7 years and fine. b) In any other case – rigorous imprisonment for a minimum term of three months & maximum up to 2 years and fine.
Late filing of TDS statement	234E	Penalty	Rs.200 per day till failure to file TDS statement continues subject to maximum of TDS amount
Failure to furnish TDS Quarterly statement	271H	Penalty	Rs. 10,000/- which can extend up to Rs. 1,00,000/-
Failure to furnish or furnish inaccurate information in respect of payment to Non-Resident	271I	Penalty	Rs. 1,00,000/-

Various Payment
covered under the
scheme of TDS.



Payment covered under the scheme of TDS.

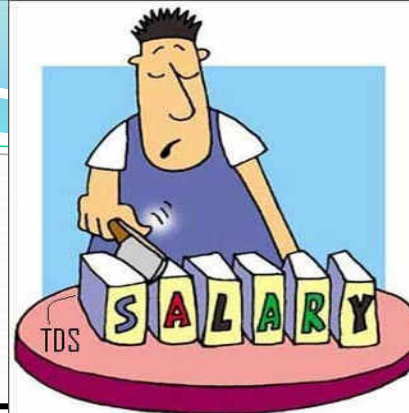
- ❑ Salary (Sec.192)
- ❑ Payment of Accumulated balance due to an Employee (Sec.192A)
- ❑ Interest on Securities (Sec.193)
- ❑ Dividends (Sec.194)
- ❑ Interest other than Interest on Securities (Sec.194A)
- ❑ Winnings from Lotteries or crossword puzzles (Sec.194B)
- ❑ Winnings from Horse Races (Sec.194BB)
- ❑ Payments to Contractors and Sub-contractors (Sec.194C)
- ❑ Insurance Commission (Sec.194D)
- ❑ Payment in respect of Life Insurance Policy (Sec.194DA)
- ❑ Payment to Non-resident sportsmen or sports association (Sec.194E)

Contd...

PAYMENT COVERED UNDER THE SCHEME OF TDS.

- ☐ Payment in respect of NSC (Sec. 194EE)
- ☐ Payments in respect of Repurchase of units of Mutual Funds or UTI (Sec.194F)
- ☐ Commission on Sale of Lottery Tickets (Sec.194G)
- ☐ Commission or Brokerage (Sec.194H)
- ☐ Rent (Sec.194I)
- ☐ Transfer of certain Immovable Property (Sec.194IA)
- ☐ Payment of Rent by Individual / HUF (Sec.194IB)
- ☐ Payment under Joint Development Agreement (Sec.194IC)
- ☐ Fees for Professional or Technical Services (Sec.194J)
- ☐ Payment of Compensation on acquisition of certain immovable property (Sec.194LA)
- ☐ Other Sums – Payment to Non-Resident (Sec.195)

SALARY (Sec.192)



Who is the payer	Any person who is Employer (Including Individual and HUF)
Who is the recipient	Any Employee (whether Resident or Non – Resident person)
Payment Covered	Taxable Salary of the employee
At what time TDS to be deducted	At the time of payment
Maximum amount which can be paid without tax deduction	The amount of exemption limit (e.g. Rs. 2,50,000/- for A.Y. 2019-2020 for person other than senior citizen)
Rate at which tax to be deducted.	Average rate of Income Tax computed on basis of Rates in Force
Is it possible to get the payment without tax deduction or with lower tax deduction	The employee can make application in Form No.13 to the Assessing Officer to get the certificate of lower tax deduction or no tax deduction.

IMPORTANT POINTS TO BE CONSIDER

- Estimation of salary at the beginning of the year to calculate TDS.
- TDS to be deducted every month, if applicable.
- The estimate can be changed during the year for various reasons like Increment, Bonus, Leave etc.
- Statement of Loss under any head can not be furnished but a Statement of Loss under the head “income from house property” can be furnished.(Rule 26B)
- Employee can Furnish details of salary received from other employer (if any) during the same financial year in Form 12B.
- Employee can Furnish Other Income & Tax deducted there on to Employer (However, TDS cannot be less than TDS on Salary).

IMPORTANT POINTS TO BE CONSIDER

- Employer can pay tax himself without deducting it from salary on non monetary perquisites.
- The tax deducted can be increased or reduced for the purpose of adjusting any excess or deficiency arising out of any previous deduction during the financial year.
- Ensure that the TDS is deducted and paid during the relevant financial year though salary might not be paid – Practical solution to issue TDS certificate in time and employee to get credit of TDS and file Income tax return.
- Form No 12BB to be submitted by employee (w.e.f. 01/06/2016) for Tax Saving investment / payment.
- Obtain & Retain copy of tax saving investments and payment by employees considered while TDS.

CALCULATION OF AVERAGE RATE OF INCOME TAX

Monthly Salary Rs. 50,000/- (F.Y. 2018-19)

Annual Salary (50,000*12)	6,00,000
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Less: Professional Tax	<u>(2,500)</u>
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Balance	5,97,500
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Less: Standard Deduction	<u>(40,000)</u>
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Balance	5,57,500
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Less: LIC U/S 80C	<u>(50,000)</u>
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Taxable Income	5,07,500
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Tax on Above Income	14,000/-
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$(507500 - 500000) * 20\% + 12500$

Average Tax	$14,000 / 6,00,000 * 100$
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2.33 %

CALCULATION OF MONTHLY SALARY AFTER TAX

Monthly Salary	Rs. 50,000
Less: Professional Tax	<u>(200)</u>
Balance Salary	49,800
Less: TDS @ 2.33 % (Average Rate of Tax) (50,000*2.33%)	<u>(1,165)</u>
Net salary to employee	48,635/-

INTEREST OTHER THAN INTEREST ON SECURITIES (Sec 194A)

Who is the payer	Any person (not being an individual or HUF whose books of account are not required to be audited under section 44AB in the immediately preceding financial year)
Who is the recipient	A Resident person
Payment covered	Interest other than interest on securities
At what time TDS to be deducted.	At the time of payment or at the time of credit, whichever is earlier
Maximum amount which can be paid without tax deduction	If payer is banking company, co-operative society engaged in banking business Rs 10,000/- p.a. on interest on time deposit (Including RD). Rs. 50000/- p.a. for Senior Citizen from 01.04.2018
	If Payer is any other person Rs 5,000/- p.a.
Rate at which TDS to be deducted	10%
Is it possible to get the payment without tax deduction or with lower tax deduction	Declaration to the payer in Form 15G or 15H as applicable

EXEMPTION – 194A(3)

- Section 194A(3) gives list of payment where TDS is not required to be made. Some of the items covered are
 - (a) Interest paid to bank, co-operative society engaged in business of banking
 - (b) Interest paid to LIC of India, UTI etc
 - (c) Interest paid by firm to a partner
 - (d) Interest paid by Co-operative society to a member or any other co-operative society (However, w.e.f. 01/06/2015 – exemption to member has been withdrawn)
- However, no exemption is given to Non Banking Finance Companies (NBFC). Hence TDS to be deducted from payment of interest to them.

EXEMPTION – 194A(3)

- Rs. 10,000/- limit applicable per branch of bank or co-operative society. (However, w.e.f. 01/06/2015 – limit applicable to bank as a whole where bank has adopted Core Banking Solution & not per branch.)
- (Limit of Rs. 10,000/- increased to Rs. 40,000/- w.e.f. 01.04.2019 by Finance Bill 2019)
- Individual or HUF to deduct tax for payment exclusively for personal purposes also (no exemption like 194C or 194J).
- The tax deducted can be increased or reduced for the purpose of adjusting any excess or deficiency arising out of any previous deduction during the financial year.

PAYMENTS TO CONTRACTORS AND SUB-CONTRACTORS (Sec.194C)

Who is the payer	Any person (not being an individual or HUF whose books of account are not required to be audited under section 44AB in the immediately preceding financial year)
Who is the recipient	A Resident person
Rate of TDS	1% - Payment made to Individual & HUF
	2% - Payment made to Others
Payment Covered	Consideration for carrying out any Work
At what time TDS has to be deducted	At the time of payment or at the time of credit whichever is earlier.
Maximum amount which can be paid without tax deduction	The tax is required to be deducted if a single payment exceeds Rs. 30,000/- OR
	if the aggregate payments exceed Rs.1,00,000/- per annum (Limit increased w.e.f. 01/06/2016 from 75,000/-)
No TDS on Transport contracts	No deduction shall be made from any payments made to a contractor during the course of business of plying, hiring or leasing goods carriages , on furnishing of his PAN to the deductor. (See Note 1 on next page)
Is it possible to get the payment without tax deduction or with lower tax deduction	The recipient can make application in Form No.13 to the Assessing Officer to get the certificate of lower tax deduction or no tax deduction.

IMPORTANT POINTS TO BE CONSIDER

- TDS to be deducted for carrying out any work (including supply of labour for carrying out work)
- Work shall include
 - a. Advertising,
 - b. broadcasting & Telecasting including production of programme,
 - c. Carriage of goods or passengers by any mode of transport other than by Railways,
 - d. Catering &
 - e. Manufacturing or supplying a product according to requirement or specification of a customer by using material purchased from such customer.

but does not include manufacturing or supplying a product according to the requirement or specification of a customer by using material purchased from a person, other than such customer

IMPORTANT POINTS TO BE CONSIDER

- TDS to be deducted for (e) above on invoice value excluding the material value if such value is mentioned separately in the invoice. If value of material is not mentioned separately, TDS to be deducted on whole amount.
- Individual or HUF not to deduct tax for payment exclusively for personal purposes.
- **Note 1** – From 01/06/2015, the exemption from TDS will be available only to those transporters who own ten or less goods carriage at any time during the year on furnishing a declaration to that effect to the payer along with his PAN.

COMMISSION OR BROKERAGE (Sec.194H)

Who is the payer	Any person paying commission or brokerage (not being an individual or HUF whose books of account are not required to be audited under section 44AB in the immediately preceding financial year)
Who is the recipient	A Resident person
Payment covered	Commission or brokerage (not being insurance commission)
At what time TDS to be deducted.	At the time of payment or at the time of credit, whichever is earlier
Maximum amount which can be paid without tax deduction	If the amount of payment is up to Rs. 15,000/- p.a. (Limit increased w.e.f. 01/06/2016 from 5,000/-)
Rate at which TDS to be deducted	5% (Rate reduced w.e.f. 01/06/2016 from 10%)
When the provisions are not applicable	Commission or Brokerage on security transactions are not covered
Is it possible to get the payment without tax deduction or with lower tax deduction	The recipient can make an application in Form No.13 to the Assessing Officer to get a certificate of lower tax deduction or no tax deduction

IMPORTANT POINTS TO BE CONSIDER

- “Commission or brokerage” includes any payment received or receivable, directly or indirectly, by a person acting on behalf of another person for services rendered (not being professional services) or for any services in the course of buying or selling of goods or in relation to any transaction relating to any asset, valuable article or thing, not being securities.
- The relationship of Principal and Agent is very crucial for liability to deduct tax.
- Individual or HUF to deduct tax for payment exclusively for personal purposes also (no exemption like 194C or 194J).

RENT (Sec.194I)



Who is the payer	Any person paying Rent (not being an individual or HUF whose books of account are not required to be audited under section 44AB in the immediately preceding financial year)
Who is the recipient	A Resident Person
Payment covered	Rent
At what time TDS to be deducted.	At the time of payment or at the time of credit, whichever is earlier
Maximum amount which can be paid without tax deduction	Rs. 1,80,000/- per financial year (Limit increased to Rs. 2,40,000/- w.e.f. 01.04.019 by Finance Act 2019)
Rate at which TDS to be deducted	For use of any Machinery / Plant / Equipment - 2%
	For Use of any Land or Building or Furniture or Fittings – 10%
Is it possible to get the payment without tax deduction or with lower tax deduction	<p>Declaration to the payer in Form 15G or 15H as applicable.</p> <p>The recipient can make an application in Form No.13 to the Assessing Officer to get a certificate of lower tax deduction or no tax deduction</p>

IMPORTANT POINTS TO BE CONSIDER

- “Rent” means any payment, by whatever name called, under any lease, sub-lease, tenancy or any other agreement or arrangement for the use of (either separately or together) any-
 - (a) land; or
 - (b) building (including factory building); or
 - (c) land appurtenant to a building (including factory building); or
 - (d) machinery; or
 - (e) plant; or
 - (f) equipment; or
 - (g) furniture; or
 - (h) fittingswhether or not any or all of the above are owned by the payee.

IMPORTANT POINTS TO BE CONSIDER

- “Threshold limit of payments for affecting TDS will Individually apply to Co-Owner.
- Ownership of property is not important.
- Pro-rata credit of TDS is available every year if rent paid for more than one year.
- Individual or HUF to deduct tax for payment exclusively for personal purposes also (no exemption like 194C or 194J).

FEES FOR PROFESSIONAL OR TECHNICAL SERVICES (Sec.194J)

Who is the payer	Any person paying professional / Technical fees (not being an individual or HUF whose books of account are not required to be audited under section 44AB in the immediately preceding financial year)
Who is the recipient	A Resident Person
Payment covered	Fees for Professional services, Fees for technical services, Royalty, Non – compete fees & Any Remuneration, Commission or Fees (other than salary) paid to Directors of the Company.
At what time TDS to be deducted.	At the time of payment or at the time of credit, whichever is earlier
Maximum amount which can be paid without tax deduction	If the amount of payment during the financial year is up to Rs. 30,000/-
	For Director Remuneration, Commission or Fees – NIL
Rate at which TDS to be deducted	10%
Is it possible to get the payment without tax deduction or with lower tax deduction	The recipient can make an application in Form No.13 to the Assessing Officer to get a certificate of lower tax deduction or no tax deduction

IMPORTANT POINTS TO BE CONSIDER

- Professional services means services rendered by a person in the course of carrying on legal, Medical, Engineering or Architectural profession or the profession of Accountancy or Technical consultancy or Interior Decoration or Advertising or such other profession as is notified.
- Other profession notified are (1) Authorised Representative (2) Film Artist (3) Company Secretary (4) Information Technology.
- Individual or HUF not to deduct tax for payment exclusively for personal purposes.

PAYMENTS TO NON - RESIDENTS

(Sec.195)

Who is the payer	Any person responsible for paying to a Non – resident.
Who is the recipient	Non resident person
Payment covered	Cover all sums chargeable under the Act other than salaries.
At what time TDS to be deducted.	At the time of payment or at the time of credit, whichever is earlier
Maximum amount which can be paid without tax deduction.	No Threshold limit. Tax is deductible even if payment is negligible.
Rate at which TDS to be deducted	“Rate in Force” defined in sec.2(37A)
	Rates of Income Tax specified in the Finance Act or the rates specified in the DTAA , whichever is applicable by virtue S.90 or S. 90A.
Is it possible to get the payment without tax deduction or with lower tax deduction	<ol style="list-style-type: none"> (1) Application by payer u/s 195(2) for determining appropriate sum (2) Application by recipient u/s 195(3) for payment of sum without TDS

IMPORTANT POINTS TO BE CONSIDER

- No deduction shall be made in respect of dividend u/s 115-O
- Section 195(6) is amended w.e.f. 01/06/2015 to provide that the information of payment to non-resident is to be furnished irrespective of whether or not such remittances are chargeable to tax in India.
- However, w.e.f. 01/04/2016 onwards, No 15CA / 15CB is required in cases of remittance in the nature of 33 items provided in Rule 33BB. The main items are advance or payment for import of goods, towards business travel, travel for medical treatment, personal gifts and donations, payment for education etc.
- CA Certificate for TDS on payment to Non-resident to be obtained - Form 15CB
- Information to be submitted to department site for payment to Non-resident - Form 15CA.

TDS RETURNS

- NSDL provides its own Return Preparation Utility
- Even TDS Returns 24Q & 26Q can be generated from Tally ERP.9 software if proper data entry is done.
- Various Tailor made private software are also available in the market for TDS Return filing.
- There are mainly 3 sheet – Deductor Master Details, Challan Details & Deductee details.
- Verify the challan with OLTAS / NSDL site.
- After the return is prepared, file has to be validated using the latest FVU released by NSDL
- Return can be filed Online with Digital Signature / EVC OR it can be filed with E-intermediary in CD / Pen Drive along with Form 27A duly signed by deductor.

TDS RETURNS

- Flags to be selected in the column "Reason for lower or non deduction of tax" as under

FLAGS	FOR
A	Lower / No deduction for certificate u/s. 197
B	No deduction for declaration u/s. 197A
C	Higher deduction where PAN is not available
T	No deduction for Transporters having PAN (sec. 194C(6))
X	Lower TCS for certificate u/s. 206C(9)
Y	No deduction due to payment below threshold limit.
S	No deduction u/s 194J for payment for software

TDS RETURNS

- After the returns are filed, CPC Ghaziabad processes the statement
- Various errors like challan mismatch, short payment, short deduction, PAN error will be identified.
- The statement will be on hold and an opportunity for rectification of error will be granted to deductor by CPC by communicating the default via Email, SMS and Traces site.
- Deductor to correct the statement within 7 days by using Online correction facility on Traces site.
- CPC will finally process the statement and raise demand, if any (including interest) and will communicate the same to deductor.
- Deductor to pay the demand, if correct and file correction statement by adding the challan.

TDS STATEMENT UPLOAD / VIEW

Pre-Requisites for Uploading TDS Statement

- To upload TDS, user should hold valid TAN and should be registered in e-Filing.
- Statement should be prepared using the Return Preparation Utility (RPU) and validated using the File Validation Utility (FVU). The utilities can be downloaded from tin-nsdl website (<https://www.tin-nsdl.com/>)
- Valid DSC should be registered in e-Filing portal. (In order to upload using DSC)
- Pre validate Principal Contact's "Bank Account/Demat Account details" or link Principal Contact's PAN with Aadhaar. (In order to upload using EVC)

PROCEDURE TO UPLOAD TDS STATEMENT

To Upload TDS, the steps are as below:
Step 1: In e-Filing Homepage, Click on "Login Here"



STEP 2

**Enter User ID (TAN), Password, and
Captcha. Click Login.**

Login

User ID *	<input type="text" value="TANS12345A"/>
Password *	<input type="password" value="*****"/>
Captcha Code	
Image	  
Enter the number as in above Image *	<input type="text"/>
<input type="button" value="Login"/> Forgot Password?	
New Users? Register Now Resend Activation Link	
 e-Filing Login Through NetBanking	

STEP 3

Post login, go to TDS ➡ Upload TDS.



STEP 4

In the form provided, select the appropriate statement details from the drop down boxes for

- ☒ FVU Version
- ☒ Financial Year
- ☒ Form Name
- ☒ Quarter
- ☒ Upload Type

NOTE

- TDS can be uploaded from Financial Year 2010-11.
- Both Regular and Correction Statements can be uploaded in e-Filing portal.
- Click Validate to Validate Statement details.



Notes:

1. TDS statements uploaded in TIN FC/NSDL are not to be uploaded again in e-Filing portal.
2. Only Regular Statements can be filed in e-Filing portal.

Statement Details

TAN	TANS12345D
FVU Version *	FVU 5.1
Financial Year *	2016-17
Form Name *	FORM NO.24Q - Quarter
Quarter *	Q1
Upload Type *	Regular
<input type="button" value="Validate"/>	

STEP 5

Upload TDS Statement using DSC

Upload TDS Return

TAN	TANS12345D
FVU Version	FVU-5.1
Financial Year	201617
Form Name	26Q
Quarter	Q1
Upload Type	R
Upload TDS(.zip) File *	<input type="button" value="Browse..."/> No file selected.



**Steps to Digitally Sign the Form:**

- Download the 'ITD e-Filing DSC Management Utility'.
- Generate the signature file. Follow the instructions in the Utility.
- Attach the generated signature file.

Note: The generated signature file is valid only for one transaction.

Attach the Signature file *	<input type="button" value="Browse..."/> No file selected.
-----------------------------	--

STEP 6

“Upload TDS ZIP file”: Upload the TDS/TCS statement (Prepared using the utility downloaded from tin-NSDL Website)

STEP 7

“Attach the Signature file” Upload the signature file generated using DSC Management Utility for the uploaded TDS ZIP file.

STEP 8

- Click on “Upload” button.
- Once the TDS is uploaded, success message will be displayed on the screen. A confirmation mail is sent to the registered email id.

continue....

Continue...

Upload TDS Successful

Step 1: Enter Statement Details

Step 2: Upload File

Step 3: Upload Successful

Your TDS return have been uploaded successfully and the Transaction ID is: 10000090063. In case of any queries, please contact 1800 4250 0025

An e-mail confirming the successful upload of your e-filing has been sent to demo@gmail.com

Kindly login after 24 hours to check the status of your Filing using the token number 3111111415

VIEW FILED TDS STATEMENT

To View the Filed TDS statement, the steps are as below:

Step 1: Login to e-Filing, Go to TDS ➡ View Filed TDS.



STEP 2

In the form provided, select the details from the drop down boxes for Financial Year, Form Name and Quarter respectively for which the TDS was uploaded.

View Filed TDS Returns

TAN	<input type="text" value="TAN5123456"/>
Financial Year *	<input type="text" value="Select"/>
Form Name *	<input type="text" value="Select"/>
Quarter *	<input type="text" value="Select"/>
<input type="button" value="View Details"/>	

Step 3: Click on “View Details”.

Step 4: The status of the TDS uploaded is displayed.

Once uploaded the status of the statement would be “Uploaded”. The uploaded file will be processed and validated. Upon validation the status will be either be “Accepted” or “Rejected” and would be reflected within 24 hours from the time of upload.

S.No	Transaction No	TAN	Form Name	Financial Year	Quarter	Filed On	Upload Type	Token Number	Status
1	1000190002	XXXXXXXX	26Q	201617	Q1	11/07/2016	R	311111604	Accepted
2	1000190001	XXXXXXXX	26Q	201617	Q1	11/07/2016	R	311111603	Rejected

STEP 5

In case if “Rejected”, the rejection reason will be displayed. If the status is “Rejected”, click on the Token Number to view the error details.

S.No	Transaction No	TAN	Form Name	Financial Year	Quarter	Filed On	Upload Type	Token Number	Status
1	100010002	XXXXXXXXXX	280	201617	Q1	11/07/2016	R	341111004	Accepted
2	100010001	XXXXXXXXXX	280	201617	Q1	11/07/2016	R	341111003	Rejected

Reason for rejection would be displayed as below

Details Of Acknowledgement Number - 3111111272

TAN	Financial Year	Form Name	Quarter	Status
TANS12345A	201516	240	Q1	Rejected

Error Details

Line Number	Error Code	Error Description
1	FV-AH-1000004	Invalid File. Please upload a valid zip file. ZIP file should contain only the .fyu file

STEP 6

In case if “Accepted”, click on the Token Number to view the Statement Details and download the Provisional Receipt as shown in the below screen.

Details Of Acknowledgement Number - 3111111694

TAN	Financial Year	Form Name	Quarter	Status
XXXXXXXXXX	201617	26Q	Q1	Accepted

Statement Details

S.No	Batch Number	Transaction Type	RRR Number
1	1	R	770000000111580

Click here to download Provisional Receipt

Provisional Receipt is password protected. To open the PDF, please enter your TAN in lower case. For example, if your TAN is ABCD12345A then the password will be abcd12345a.

TDS RETURNS – COMMON DEFAULTS

- Short deduction due to PAN Errors like Invalid PAN.
- Short deduction due to 197 Certificate mistake like not valid for the year, threshold limit exceeded, wrong certificate number quoted etc.
- Short deduction due to non flagging of deductee type like A/B/T etc.
- Short deduction due to wrong selection of deductee code i.e. Corporate or Non-corporate – Rate of TDS differ.
- Short payment defaults for challan details mismatch, break-up or combining of challan, challan over utilised etc.
- Interest default u/s 201 for late deduction of TDS or late payment of TDS.
- Late filing fees u/s 234E – Rs. 200/- per day.

care should be taken while filing TDS

Statements to avoid default notices

- The details of challan should be filled carefully and amount of challan should be the total amount for which challan is paid and it should not be splited or combined.
- The CIN of the challan matches with the details as reflected in tin.nsdl / Traces site
- The PAN of the deductee is correctly mentioned. Few software provide facility for verification of PAN from Income tax site. For Invalid or wrong PAN, TDS is calculated @ 20% due to section 206AA.
- Selection of deductee code for Corporate or Non-corporate (e.g. 1 or 2) is correct as rate of TDS in few sections are different for corporate and non-corporate.

care should be taken while filing TDS

Statements to avoid default notices

- Please pay interest on late deduction / payment and late fees before filing the statement and put the challan details in statement.
- There have been cases where a combined payment of TDS say u/s 194C and 194J has been made in a single challan. Please ensure correct data entry i.e. correct code 194C or 194J etc. are mentioned in TDS statements. If the data entry is correct in TDS statements, wrong section code in the challan has no relevance.

TYPES OF CORRECTIONS IN TDS STATEMENT

Type of Correction	Description
C ₁	Update deductor or employer's personal details like Name, Address, etc.
C ₂	Revise challan details like challan serial number, BSR code, challan tender date, challan amount
C ₃	Update, delete or add deductee or employee details
C ₄	Add or delete salary detail records
C ₅	Revise the PAN number of the deductee or employee in salary details
C ₆	Add a new challan and subsequently other deductees

TDS STATEMENT CORRECTION

Returns/statements relating to TDS/ TCS should be complete and correct. However, Income Tax Department has provided a procedure for correction of any mistake in the original returns/statements by submitting 'correction returns/statements'.

- **Check for defaults:** Check the defaults raised for the quarter after the regular statement is filed. Checking can be possible through Quarterly Statement Status after 3 working days of return filing.
- **Request and download the Justification report:** To know the actual defaults that are raised, request and download the Justification Report from TRACES.

TDS STATEMENT CORRECTION

- **Identify the defaults:** Read the Justification Report and identify the defaults that are raised for the statement.
- **Identify the type of correction to be filed:** On knowing the defaults, select the type of correction to be filed. The types of correction return filing are:
 - **Online Correction:** Correction filed through TRACES
 - **Offline Correction:** Correction filed through Software

However, the addition of challan is only permitted in Online Correction.

STEPS FOR ONLINE CORRECTION

- **Step-1:** Firstly, Login to [TRACES](#) website.
- **Step-2:** Go to “View Default Summary” under “Defaults” to see the defaults available for the particular Financial Year and Quarter. To view the details of the default, click on the Quarter.

DEFAULT SUMMARY DETAILS

traces - Google Search x TRACES | Default Summary x

https://www.tdscpc.gov.in/app/ded/demsummary.xhtml?fy=2013&quarterdesc=Q1&qtr=3&ft=26Q&finyrdesc=2013-14

Apps Goods & Service Ta... Convert GSTR2A JS... वस्तु व सेवा कर विभा... Department of Goo... What is Reverse Ch... GSTR-9A - Overvie... GSTR 9 : Annual Ret... What is Compositio...

Count of Correction Statement(s) 1 **Net Payable (Rounded-Off) (Rs.)** 1071170.00

Default Summary Details

Sr.No.	Type of Default	Default Amount (Rs.)	Amount Reported As 'Interest / Others' Claimed in the Statement (Rs.)	Payable (Rs.)
1	Short Payment	0.00	0.00	0.00
2	Short Deduction	775736.00	0.00	775736.00
3	Interest on Payments Default u/s 201(1A)			
3(a)	Interest on Short Payment	0.00	0.00	0.00
3(b)	Interest on Late Payment	1113.00	569.00	544.00
3(c)	Additional Late Payment interest against the processing of latest correction	0.00	0.00	0.00
4	Interest on Deduction Default u/s 201(1A)			
4(a)	Interest on Short Deduction	294728.00	0.00	294728.00
4(b)	Interest on Late Deduction	0.00	0.00	0.00
4(c)	Additional Late Deduction interest against the processing of latest correction	0.00	0.00	0.00
5	Late Filing Fee u/s 234E			
5(a)	Late Filing Levy	0.00	0.00	0.00
5(b)	Additional Late Filing levy against the processing of latest correction	0.00	0.00	0.00
6	Interest u/s 220(2)	165.00	0.00	165.00
Total Payable (Rs.)				1071173.00
Net Payable (Rounded-Off) (Rs.)				1071170.00

[View Help for Default Summary Details](#)

Summary of PAN Errors

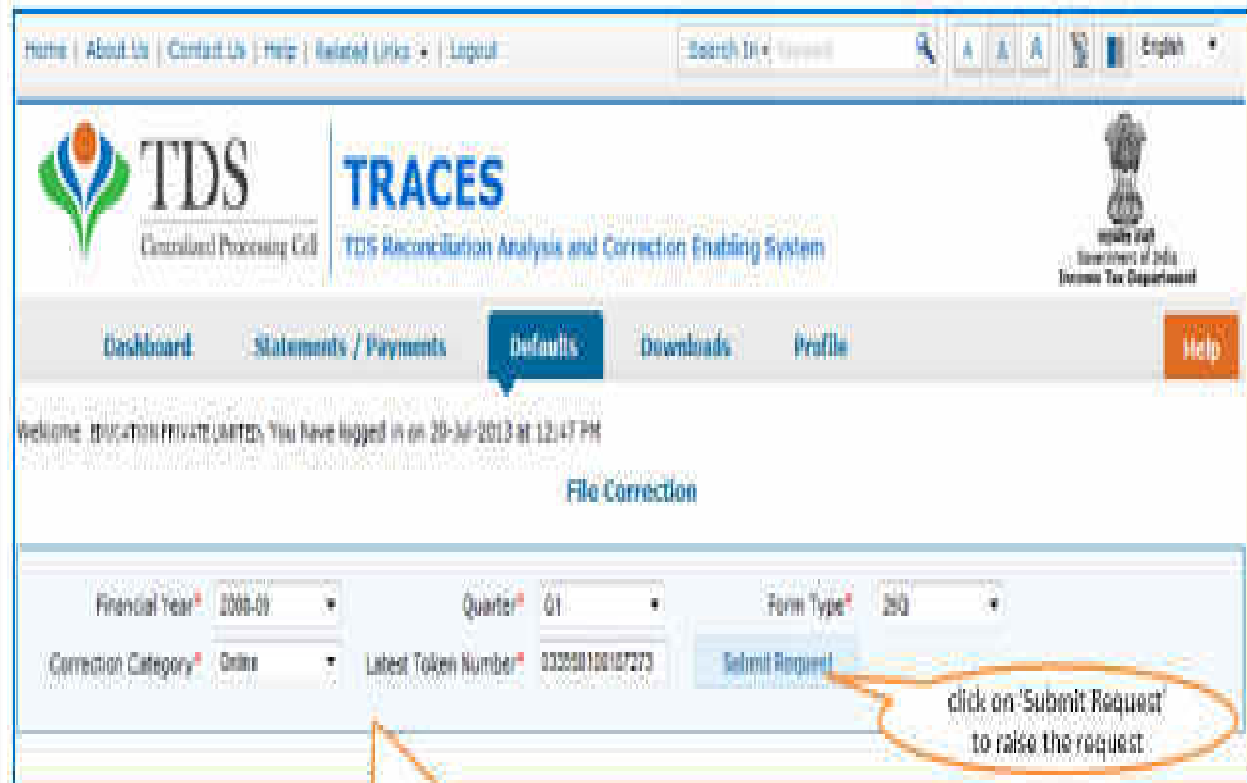
Deductees Without PAN **Deductees With Invalid PAN**

GST-CHALLAN.pdf image001.png Show all

Windows Taskbar: 5:51 PM 02/03/19

STEPS FOR ONLINE CORRECTION

Step-3: Go to “Request for correction” under “Defaults” and enter the relevant Quarter, Financial Year, and Form Type. Then, select the Correction category as “Online” and submit the request. The request number will be generated.



The screenshot displays the TDS TRACES portal interface. At the top, there is a navigation bar with links: Home, About Us, Contact Us, Help, Related Links, and Logout. A search bar and language selector (English) are also present. The main header features the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System). On the right, the Government of India and Income Tax Department logos are shown. Below the header, a menu bar includes Dashboard, Statements / Payments, Defaults (highlighted), Downloads, Profile, and a Help button. A welcome message states: "Welcome EDUCATION PRIVATE LIMITED. You have logged in on 20-Jul-2013 at 12:47 PM". The "File Correction" section contains a form with the following fields: Financial Year (2008-09), Quarter (Q1), Form Type (200), Correction Category (Online), and Latest Token Number (033550100107273). A "Submit Request" button is located to the right of the Latest Token Number field. An orange callout bubble points to the "Submit Request" button with the text: "click on 'Submit Request' to raise the request".

Enter correct : Financial Year, Quarter and Form Type, correction category and latest token number

STEPS FOR ONLINE CORRECTION

Step-4: The Request will be available for correction under “Track Correction Request”. When request status becomes “Available” click on **Available** status to proceed with the correction by providing information of valid KYC.

Welcome , You have logged in on 05-Feb-2014 at 03:57 PM

[Track Correction Request](#)

Enter request details to search for a request

Search Option 1

Request Number [View Request](#)

Search Option 2

Request Date From To [View Request](#)
(dd-mm-yyyy; e.g. 12-Dec-1980)

[View All Requests](#)

Correction Request Details

Click on a row to select it and click on status as 'Available' or 'In Progress' to start or work on correction for a statement

Click on a row to select it and enter User Id in 'Assign To' field and submit to assign the statement to another user

Select the return to be corrected and then click on Available

Request Date	Request Number	Financial Year	Quarter	Form Type	Latest Token Number	Status	Filing Type	Correction Category	Remarks	New Token Number	Assigned To
05-Feb-2014	8792	2013-14	Q3	26Q	0833XXXXXX4371	Available	Type1	Online			
27-Dec-2013	2887	2013-14	Q1	26Q	0812XXXXXX0371	In Progress	Type2	Online			

Page 1 of 1 View 1 - 2 of 2

Notes

STEPS FOR ONLINE CORRECTION

Token Number Details

Welcome PRACHI JAIN , You have logged in on 15-Jan-2013 at 01:39 PM

Please enter Token Number of Regular Statement Filed for Financial Year, Quarter and Form Type mentioned below

i Authentication code is generated after you fill in the below details and submit. If you have already generated the Authentication Code today for this statement, please enter and proceed else fill in the details below

Authentication Code

Proceed with Authentication Code

Enter Authentication Code
if the validation is done
earlier and you have the
Authentication Code

i If you do not have Authentication Code, please fill in the details below

Form Type 24Q

Financial Year 2011-12

Quarter Q1

Token Number /
Provisional Receipt Number (PRN)^{1st}

Enter Token Number of only
Regular (Original) Statement
corresponding to the
Financial Year, Quarter and
Form Type displayed above

STEPS FOR ONLINE CORRECTION

Deductee Details

PART 1: Challan Identification Number (CIN) Details / Transfer Voucher Details as quoted in the above Statement

☐ Please select if you have mentioned no challan except NIL challan(s) (Challan(s) with zero value). **mandatory to enter unique PAN-Amount Combination in PART 2 for NIL Challan.**

☐ Please select if the payment was done by book adjustment (for Government Deductors).

1 Please enter a Challan with which there is no such Challan, or Challan with at least one valid Amount combination and also corresponding to the statement mentioned above. If there is no such challan, mention a such challan, mention a challan with no valid PAN- the PAN Details section below.

Guide to identify a suitable challan

BSR Code / Receipt Number*

Date on which Tax Deposited* (dd-mmm-yyyy; e.g., 12-Dec-1980)

Challan Serial Number / DOO* Serial Number (5-digits; e.g., 00053)

Challan Amount / Transfer Voucher* Amount (₹ (e.g., 1987.00)

PART 2: Enter Unique PAN

☐ Please select if you do not have any Valid PAN corresponding to above Challan details.

1 Please enter three distinct PAN-Amount combinations corresponding to the challan details mentioned above. If there are less than three PANs corresponding to the specified challan, (one or two) PAN-Amount combinations.

Guide to identify the Unique PAN

PAN as in Statement

Total Amount Deposited

Proceed

Annotations:

- Tick in Check Box for NIL Challan or Book Adjustment
- Government deductors not having BIN details tick here and need not need provide BSR and Challan Serial Number below
- Click on Guide to select suitable Challan option
- Enter CIN details for a challan used in the statement
- Click here if you do not have any Valid PAN corresponding to above Challan details
- Click on Guide to select suitable PAN amount Combinations
- PANs entered must be those for which payment has been done using the CIN / BIN entered on this screen

STEPS FOR ONLINE CORRECTION

Step-5: Select the type of correction category from the drop-down (as applicable) and then make the necessary corrections in the selected file.

➤ Online PAN Correction

The screenshot displays the TDS TRACES portal interface. At the top, there is a navigation bar with links: Home, About Us, Contact Us, Help, Related Links, and Logout. A search bar is also present. The main header features the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System). The Government of India Income Tax Department logo is on the right. Below the header, there is a menu bar with options: Dashboard, Statements / Payments, Defaults (highlighted), Downloads, and a Help icon. A callout bubble points to the Help icon with the text: "Click on Help icon for help text for this screen". The main content area shows a welcome message: "Welcome EDUCATION PRIVATE LIMITED, You have logged in on 20-Jul-2013 at 12:47 PM". Below this, the "File Correction" section is active. It contains fields for "Financial Year" (2008-09), "Quarter" (Q1), and "Form Type" (26Q). The "Type of Correction" dropdown is open, showing options: "Challan Correction" and "PAN Correction". A callout bubble points to the "PAN Correction" option with the text: "Select 'PAN correction' from 'Type of Correction' drop down and proceeds". A "View Details" button is also visible.

STEPS FOR ONLINE CORRECTION

Online Invalid PAN Correction

Type of Correction* [View Details](#)

PAN Errors for Q2 of FY 2010-11 for Form 26Q

[Invalid PAN](#) [Valid PAN](#)

Click on 'Invalid PAN' to view the list of invalid PAN in the statement

1 Enter PAN as per statement to search for the PAN from below table. Click on "Reset Search" to remove the filter

PAN as per Statement: [Show Details](#) [Reset Search](#)

Click on a row to enter correct PAN. Name will be populated from PAN database. 'Status' column will display when details are saved

Challan Detail Record Number	Deductee Row Number	Deductee Reference Number Provided by Deductor	PAN as per Statement	Name as per Statement	Changed PAN	Name as per Changed PAN	Status
1	3	-	AAAA1111A	CENTURY ROADLINES			

Page 1 of 1

Edited & Saved Rows

[View Challan Details](#)

Enter Correct Pan

Name as per ITD will appear

Status of the PAN will appear here

Please note if we enter invalid Pan it will not accept the same

ONLINE VALID PAN CORRECTION

- ✓ Select 'Valid PAN' tab to view list of valid PAN in the statement
- ✓ Similar to invalid Pan, system will not accept if edited PAN is not in PAN master (Invalid PAN)
- ✓ For Valid PANs, deductee rows for which valid to valid PAN correction has been done will be locked.

STEPS FOR ONLINE CORRECTION

Online Challan Correction

File Correction

Financial Year: 2008-09 Quarter: Q1 Form Type: 26Q

Type of Correction*

—Select—
Challan Correction
PAN Correction

View Details

Select 'Challan Correction' from 'Type of Correction' drop down and proceeds

Financial Year: 2008-09 Quarter: Q3 Form Type: 26Q

Type of Correction*

—Select—

View Details

Challan Correction for Q3 of FY 2008-09 for Form 26Q

Get of Matched Challans [List of Unmatched Challans](#)

Select a row and click on 'Edit Matched Challan Details' to edit details

Select a tab 'List of Matched Challans'

SLR Code	Date on which Tax Deposited	Challan Serial Number / Transfer Voucher	Section Code / Collection Code*	TDS / TCS (Rs.)	Surcharge (Rs.)	Educational Cess (Rs.)	Interest (Rs.)	Levy (Rs.)	Others (Rs.)	Total Tax Deposited (Rs.)	Cheque No. / DD No.	Whether TDS / TCS Deposited by Bank Adjustment? (Yes / No)	Amount Claimed as 'Total Tax Deposited' (Rs.)	Amount Claimed as 'Interest' (Rs.)	Amount Claimed as 'Others' (Rs.)
123456	04-Apr-2008	12345	100	700.00	700.00	800.00	800.00	0.00	700.00	6,000.00	123456	Yes	0.00	0.00	0.00

Page 1 of 1 View 1 of 1

Edited & Saved Rows

[Edit Matched Challan Details](#) [Reset Matched](#)

Select a row and click on "Edit matched Challan Details"

Action On Correction Statement

ONLINE CHALLAN CORRECTION

- ✓ In Match challan we can only edit the interest allocated amount.
- ✓ In unmatched challan we can edit the details by select the challan from unmatched challan details.
- ✓ Edited Row is highlighted in yellow color

STEPS FOR ONLINE CORRECTION

Online Challan Correction

BSR Code / Receipt Number	Date on which Tax Deposited	Challan Serial Number / DD Serial Number	Section Code / Collection Code	TDS / TCS (%)	Surcharges (%)	Education Cess (%)	Interest (%)	Levy (%)	Others (%)	Total Tax Deposited (%)	Cheque No. / DD No.	Whether TDS / TCS Deposited by Book Adjustment? (Yes / No)	Amount Claimed as 'Total Tax Deposited' (%)	Amount Claimed as 'Interest' (%)	Amount Claimed as 'Others' (%)
000000	09 Oct 2007	60372	194C	43.760.00	0.00	0.00	0.00	0.00	0.00	43.760.00	0	No	10.000.00	0.00	0.00
000000	27 Apr 2009	605	194C	12.955.00	0.00	0.00	0.00	0.00	0.00	12.955.00		No	12.955.00	0.00	0.00
000000	15 Mar 2009	374	194I	6740.00	0.00	0.00	0.00	0.00	0.00	6740.00		No	6740.00	0.00	0.00

Page 1 of 1

View 1 - 3 of 3

Edited & Saved Rows

Click on 'submit correction statement' to submit the change made in the default and navigate to 'Action Summary'

Submit Correction Statement

STEPS FOR ONLINE CORRECTION

- **Step-6:** After all the corrections, click on “Submit for Processing” to submit the correction (This option is available only to the admin user if multiple user are created).
- **Step-7:** A fifteen digits token number (RRR) will be generated upon submission and same will be mailed to the registered e-mail ID.

STEPS FOR ONLINE CORRECTION

Action Summary

[File Correction](#)

Financial Year	2008-09	Quarter	Q3	Form Type	26Q
----------------	---------	---------	----	-----------	-----

Type of Correction* —Select— [View Details](#)

Action Summary for Q3 of FY 2008-09 for Form 26Q

Action Summary

Correction Type	Change
Challen Correction	View Corrections
PAN Errors	View Corrections

[Confirm](#) Click on 'Confirm' to make it Ready For Submission [View Edited Details](#)

Welcome PRACHI JAIN, You have logged in on 21-Mar-2013 at 03:53 PM

Correction statement has been submitted and will be available in [Corrections Ready For Submission](#) page.

Click here to view 'Correction Ready for Submission' or or navigate 'Correction Ready for Submission' under 'Defaults' menu

STEPS FOR ONLINE CORRECTION

Correction Ready for Submission

Welcome PRACHI JAIN, You have logged in on 21-Mar-2013 at 03:53 PM

Dashboard Statements / Payments **Defaults** Communications Downloads Profile Help

Quick Links

- My Home
- Challan Status
- Request for Justification Report Download
- Request for NSOL Conso File
- Download Form 15 / 16A
- Inbox

Alerts

- ALERT
- Persistence - Saving
- EJB's are part of the Java EE specific

Defaults

Form Type	Q3 (2012-13)	Q2 (2012-13)	Q1 (2012-13)	Q4 (2011-12)
24Q				
26Q				
27Q				
27EQ				

Filed Processed Defaults Rejected Not Applicable

Note: Status indicated above is based on latest accepted statement for the FY 3-Quarter

Under 'Defaults' select option 'Correction Ready for Submission'

Index

29 New Message(s)

Status: View All

2010-11 Q4:
2011-12 Q1: Accepted
2012-13 Q1: Accepted

Download Requests

39 New Update(s)

STEPS FOR ONLINE CORRECTION

Correction Ready for Submission

Welcome PRASHANT, You have logged in on 21-Mar-2013 at 03:03 PM

Correction Statement's Ready For Submission

Select a row to delete statement

Financial Year	Quarter	Form Type	User Id
2009-10	Q3	26Q	4367890
2009-10	Q2	24Q	4367890

View Statement

View Statement

Action Summary for Q3 of FY 2008-09 for Form 26Q

Action Summary

Correction Type	Change
Challan Correction	View Corrections
PAN Errors	View Corrections

Submit For Processing

Edit Correction Statement

Back

Click on Submit For Processing, then Web Signer Applet window will open

Error message will pop up indicating PAN validation mismatch if user selects incorrect digital signature certificate PFX file (not associated with the same PAN) and will not be allowed to proceed.

STEPS FOR ONLINE CORRECTION

Correction Ready for Submission

Welcome EDUCATION PRIVATE LIMITED, You have logged in on 20-Jul-2013 at 02:06 PM

screen

Correction statement submitted successfully!

Correction statement for Q3 of FY 2008-09 for Form 26Q has been submitted for processing. Token Number for this statement is **410000000002073**. You can check status of statements under 'Statements / Payments'.

Message showing that
correction statement is
successfully submitted

OFFLINE CORRECTION

All types of corrections except Addition of New challan can be done through offline correction. This mode of correction is generally used when the digital signature is not registered in TRACES login for doing online correction.

THE STEPS TO FILE OFFLINE CORRECTION

NSDL Conso File

- It is the consolidated data of the statements processed (regular & correction) for the relevant Financial Year, Quarter and Form Type.
- One should download the latest conso file in order to file correction return
- The detailed procedure for downloading NSDL conso file is laid out in [e-Tutorial on NSDL Conso File download.](#)

THE STEPS TO FILE OFFLINE CORRECTION

- **Request and download of Conso File:** The consolidated statement or the Conso file has to be requested after adding the challan under online correction mode and then download the file from the TRACES website.
- **Read the Conso file to the software:** The Conso file downloaded from TRACES has to be read to the software used for correction statement.

THE STEPS TO FILE OFFLINE CORRECTION

- **Do the required changes:** Do the relevant corrections as identified in the Justification Report.
- **Generate correction return file:** Generate the output files required to be filed at TIN-FC or be uploaded to the ITD website.
- **File the return:** The filing of correction return will be done similar to the filing of regular return filing.

THE STEPS TO FILE OFFLINE CORRECTION

➤ **Track the correction filed:** Once you file the correction, check the status of the statement filed for any defaults.

If any defaults are raised, then repeat the process of correction filing.

TCS PROVISIONS (Section 206C)

Who is the person to Collect Tax	Every Person being a Seller (Item 1 To 8) OR Every person who grants a lease or a licence or enters into a Contract or transfer any right or interest. (Item 9 To 11)	
At what time TCS to be collected	At the time of Receipt or at the time of Debit, whichever is earlier	
Nature of Receipt Covered & Rate of TCS	As per Next Slide	
Due Date of Payment of TCS (Other than the office of the Government.)	On or before 7 th of next month.	
Quarterly statement	Form No. 27EQ	
Due date of submission of quarterly statement	Quarter ended	Due date of statement
	30 th June	15 th July
	30 th September	15 th October
	31 st December	15 th January
	31 st March	15 th May

TCS PROVISIONS (Section 206C)

TCS Certificate	Form No. 27D	
Due date of issue of TCS certificate	Quarter ended	Due date of certificate
	30 th June	30 th July
	30 th September	30 th October
	31 st December	30 th January
	31 st March	30 th May
Is it possible to get the payment without TCS	Yes for item no. 1 to 7 If Buyer furnishes a declaration in Form no. 27C (If goods are utilized for the purpose of manufacturing, processing or producing articles or things or for the purposes of generation of power and not for trading purposes.)	
Supplier to submit declaration in Form no. 27C.	Declaration to be submitted within 7 days from end of the month in which declaration is received.	
Is it possible to get the payment without tax collection or with lower tax collection	The recipient can make an application in Form No.13 to the Assessing Officer to get a certificate of lower tax collection or no tax collection	
Interest for non collection or delayed payment of TCS	1 % Per month or part thereof.	

NATURE OF GOODS OR CONTRACT/LICENCE/LEASE

SR NO.	NATURE OF GOODS	RATE OF TCS
1	Alcoholic Liquor for human consumption	1 %
2	Tendu Leaves	5 %
3	Timber obtained under a forest lease	2.5 %
4	Timber obtained by any mode other than under a forest lease	2.5 %
5	Any other forest produce not being Timber or Tendu Leaves	2.5 %
6	Scrap	1 %
7	Minerals, being coal or lignite or iron ore	1 %
8	Sale of a Motor vehicle (Value exceeding Rs. 10,00,000/-)	1 %
9	Parking lot	2 %
10	Toll Plaza	2 %
11	Mining & Quarrying	2 %

PRACTICAL HINTS

- Separate challans for each category of payment and for each year. No overlap of categories or years.
- The person deducting TDS (i.e. the payer) will have to obtain data regarding the status of the payee in order to determine the rate at which Tax is to be deducted.
- Elaborate explanation on Income Tax deduction from salaries for every financial year and other related provision given in CBDT Annual circular.
- Verify the PAN No. of Payee with Income tax site whenever details of PAN No. received from Payees .
- Remember , the challans for TDS and challans for Advance Tax, etc. are different.

PRACTICAL HINTS

- Keep a habit of periodical review of TDS credits and payments. Any shortfall may be made good immediately.
- Always Check Limit for TDS deduction wherever applicable.
- If there are two views – Deduct or don't deduct, take a safer view. By deducting the tax, client is not suffering. However, just to ensure safety, patently wrong deduction should be avoided
- Cultivate habit of making timely payment of tax deducted. Do not wait for last date of payment



RPJ & ASSOCIATES
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